



DEPARTMENT OF THE NAVY
NAVY RECRUITING COMMAND
5722 INTEGRITY DR.
MILLINGTON, TN 38054-5057

COMNAVCRUITCOMINST 1131.2D CH-3
N35
7 Oct 2010

COMNAVCRUITCOM INSTRUCTION 1131.2D CHANGE TRANSMITTAL 3

From: Commander, Navy Recruiting Command

Subj: NAVY RECRUITING MANUAL-OFFICER

Encl: (1) Summary of Significant Changes
(2) Navy Recruiting Manual-Officer revised pages

1. Purpose. To implement revisions to COMNAVCRUITCOMINST 1131.2D, effective 1 October 2010.
2. Discussion. This change implements revised Active and Reserve Component enlistment/commissioning/affiliation recruiting policy and procedures. Enclosure (1) provides a summary of significant changes.
3. Action. Remove revised pages and replace with enclosure (2).
4. Questions regarding this change transmittal may be directed to COMNAVCRUITCOM N35, Policy and Programs Division at 901-874-9188.

/s/
R. L. GRAF
Deputy

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Summary of significant changes

1. 020103b. ELIGIBILITY DETERMINATION AUTHORITY

a. Re-written for clarification purposes. Specifically, procedures Officers from other Armed Services follow if applying for a Navy commission.

2. 020106. marginally QUALIFIED PROSPECTS

a. Delegates authority to NRD CO's to not submit any applicant's package that is deemed not "competitive".

3. 020108. VERIFICATION OF BIRTH/BIRTH CERTIFICATE

a. Updated article to include "Puerto Rico Birth Certificate Law 191" which invalidates all Puerto Rico birth certificates issued prior to July 1, 2010.

4. Chapter 2, Section 9. DRUG AND ALCOHOL SCREENING REQUIREMENT

a. Re-wrote the complete section for clarification purposes. Updated Exhibit 020901 by removing Region Level Waiver Authority from the Waiver authority matrix.

5. Chapter 2, Section 10. LEGAL/CONDUCT REQUIREMENT

a. Re-wrote the complete section for clarification purposes. Updated Exhibit 021002 by removing Region Level Waiver Authority from the Waiver Authority matrix.

6. Chapter 2, Section 11. WAIVERS

a. Re-wrote the complete section for clarification purposes.

7. 040904. PROCESS OF JPAS VERIFICATION

a. Updated to include new processing procedures for the OP. Also added "SCHEDULED" as an acceptable security clearance status in order to meet minimum accession requirements.

8. 040905. SCROLL PROCESS

a. Updated to reflect new Scroll routing procedures. The main change removes the requirement for the Scroll to be routed through CNP's office. Minor changes have been made to the format of the excel spreadsheet that the NRD OPO completes and forwards to the NRC Scroll Coordinator.